



**Saturday,  
May 17, 2025  
10AM—3PM**

**Gem County Fairgrounds Expo**

## Business Expo & Job Fair Registration Form

This is an event for networking, advertising, and promotion, not for sales.

Information containing set-up schedule, location and final details will be sent to you after full payment is received and your registration is accepted. Exhibitor provides own tables and chairs. Spaces will be assigned. No refunds after May 1, 2025.

**Exhibitor's Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### **EARLY BIRD RATES** (prior to 5PM May 1, 2025)

		<b># of Spaces</b>	<b>Total</b>
<input type="checkbox"/> Early Bird Exhibitor / Non-Profit Space	\$60 per space	(#) _____	(\$ ) _____
<input type="checkbox"/> Early Bird Exhibitor / Non-Profit Space / GCCC Members	\$50 per space	(#) _____	(\$ ) _____

### **EXPO RATES** (after 5PM May 1, 2025)

<input type="checkbox"/> Exhibitor Space / Non-Profit Space	\$80 per space	(#) _____	(\$ ) _____
<input type="checkbox"/> Exhibitor / Non-Profit Space / GCCC Members	\$70 per space	(#) _____	(\$ ) _____

**TOTAL DUE: (\$ )** \_\_\_\_\_

By signing below, you agree to man booth at all hours of event and agree to pay above fee. You will receive notification of space number and set up time. You agree that you and those accompanying you shall indemnify, keep and hold harmless GCCC and all related persons from and against any and all claims, demands, actions, liability, damages, losses, costs and expenses or judgments arising out of or in connection with any claim, demand or action made by any parties. If such are sustained as a direct or indirect consequence of participation in the Gem Community Business Expo. \*This application does not guarantee you a spot in the 2025 Gem County Chamber of Commerce Business Expo and Job Fair. The GCCC Business Expo Committee will review all registration forms and reserves the right to limit excessive duplication. However, we do not guarantee exclusivity.

**Printed Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### **MAIL OR DROP OFF TO:**

Gem County Chamber of Commerce  
P.O. Box 592  
1022 S. Washington Ave.  
Emmett, ID 83617



#### **QUESTIONS & INFO Contact:**

**Tina or Janelle**  
Phone: (208) 365-3485  
Fax: (208) 365-3220  
Chamber@EmmettIdaho.com  
www.emmettidaho.com

**FOR INTERNAL USE ONLY!** Payment: ☐ Cash \$ \_\_\_\_\_ ☐ Card \$ \_\_\_\_\_ ☐ Check No. \_\_\_\_\_ \$ \_\_\_\_\_  
☐ Excel ☐ QB \_\_\_\_\_

# Business Expo Rules and Regulations

**Rules & Regulations:** The following rules and regulations are part of the exhibitor's contract and each exhibitor shall be bound by such rules and regulations set forth herein. Exhibitors violating any rules and regulations may be excluded from future business expos.

**Exhibitors:** Gem County Chamber of Commerce reserves the right to determine the eligibility of any company or product for inclusion in exhibition space and may reject its inclusion. Display material must be confined to the individual Exhibitors own booth area. Exhibitors may not obstruct the view of or interfere with access to other exhibitors. Full Payment must be made prior to event to participate. Exhibitors are to treat Chamber employees and volunteers with the utmost respect. Any actions that are obscene, indecent, or profane will be cause for expulsion from the event and any future events managed by the Gem County Chamber of Commerce.

**Booth Assignment/Subletting:** The Gem County Chamber of Commerce reserves the right to reassign exhibit booths if it determines such action is in the best interest of the business expo. Exhibitors must adhere to all set-up and take down instructions. The subletting of any part or all of an exhibit booth is prohibited unless a written request is submitted to the Gem County Chamber of Commerce and approved by the Chamber in writing prior to the business expo.

**Expo Booth Hours/Set-Up/Take Down:** 10:00 am - 3:00 pm All exhibitors must comply with business expo hours. The event has been advertised from 10:00 am - 3:00 pm. It is mandatory that no one is to pack up displays before 3:00 pm. All exhibits must be open to the public and staffed through the entire event. Exhibitors may set up their booth starting at 8:00 am on Saturday, May 17, 2025 and must be completely set up by 10:00 am for the opening of the event. The break down of your exhibit may start after 3:00 pm on May 17, 2025. All exhibitor spaces must be left clean. The Gem County Chamber of Commerce assumes no liability for any display materials or visual aids left at the event location after the Expo has ended.

**Cancellations and Refunds:** In the event of cancellation by the exhibitor, the following schedule of refunds will be followed: Cancellation notification must be received on or before April 25, 2025 to obtain a refund of fees paid. All fees will be forfeited if cancellation occurs after 5pm on April 25, 2025.

**Taxes and Licenses:** Exhibitor shall be responsible for obtaining any licenses, permits, or approvals required under local, state, or federal law applicable to its activity at the business expo including use of copyrighted materials.

**No Guarantee of Attendance:** The Gem County Chamber of Commerce does not guarantee specific volumes or levels of attendance at the Event. Exhibitors shall not be entitled to any refund, in full or in part, of any amounts paid based on actual attendance level.

**Insurance and Hold Harmless Agreement:** Fire, theft, liability and extended coverage insurance are not provided by the Gem County Chamber of Commerce. Exhibitors may obtain such coverage at its own expense. Exhibitor remains responsible for all property brought into the business expo and shall bear the sole risk of loss for that property. Exhibitor agrees to the extent permitted by law, to protect, indemnify, defend and hold harmless Gem County Chamber of Commerce (GCCC), the facility, the respective officers, employees, agencies, insurers and volunteers against all claims, losses or damages to person or property and costs arising out of or connected with the events associated with the GCCC Business Expo and Job Fair, including but not limited to the set-up, removal, maintenance, occupancy or use of the property, owned or rented by GCCC, the facilities and all its affiliates.

**Attorney Fees and Costs:** Should any litigation arise out of this contract, the exhibitor shall pay all costs and reasonable attorney's fees incurred by the Gem County Chamber of Commerce. Decisions and interpretation of the Rules and Regulations shall be made solely by the Gem County Chamber of Commerce and shall be binding upon all parties. These Rules and Regulations may be amended at any time by the Gem County Chamber of Commerce without notice and all amendments so made shall be binding on the exhibitor.