

2024 Expo Vendor Information

31st Annual Harvest Festival Street Fair

Friday, September 27, 2024: Noon - 7p

Saturday, September 28, 2024: 10a - 7p

Main St. Downtown Emmett

- ◆ All applicants must provide a complete list of items to be sold. It will be on file at our office and once items are approved there can be no changes. Once accepted you will receive a contract to be signed and returned to Chamber Office along with any outstanding payments.
 - ◆ **NO REFUNDS will be given after you have been accepted, no exceptions.**
 - ◆ Once a contract has been issued, vendor must provide confirmation of completed ST-124 and proof of general liability insurance **by September 9th.** Your certificate of liability must identify the **Gem County Chamber of Commerce** as certificate holder.
 - ◆ Booth Guidelines:
 - * Check in starts at 8:00am. Please check-in at the Chamber booth upon arrival.
 - * Setup begins 8:00am Friday, September 27 - Must be completed by 10am same day.
 - * **Late arrivals after 10:30am WILL NOT be allowed to participate.**
 - * Tear down 7:00pm on Saturday, September 28 – and must be completed by 9:00pm.
 - * All booths must have a canopy cover/pop-up tent. The booth must be weighted at each corner using hay bales, sandbags, water weights, cinder blocks, etc.
 - * Vendors must clean up after themselves. Failure to do so will result in vendor receiving a clean-up charge and possible future event invitations revoked.
 - * Booth space is 10' X 10'. Everything you bring must stay in your allotted space.
 - * Your booth must be manned at all times on Friday (12p-7p) & Saturday (10a-7p).
 - * Hired security will be on Main St starting Friday at 8pm and ending Saturday at 7am.
 - * **Due to noise concerns there will be no generators allowed.**
 - ◆ **Join Us in the Booth Decorating Contest! (optional)**
 - * Choose your best Harvest Festival theme and decorate your area!
 - * Prizes will be awarded to the best Harvest decorated booths (1st 2nd & 3rd)
 - * Judging will take place the afternoon of Friday, September 27th.
 - ◆ 2024 Event Fees:
 - * Expo Vendors: \$80 (*\$95 after August 9, 2024*)
 - * Non-Profit Booths: \$50 (*\$65 after August 9, 2024*)
- PLEASE RETAIN THIS SHEET FOR YOUR RECORDS**

