



30th Annual Harvest Festival Street Fair

2023 Expo Vendor Information

Friday, September 29, 2023: Noon - 7pm
Saturday, September 30, 2023: 10am - 7pm
Main St. Downtown Emmett



- ALL applicants must provide a complete list of items to be sold. It will be on file at our office. Once items are approved there can be no changes. Once accepted you will receive a contract to be signed and returned to Chamber Office. In the event you are not accepted to participate, a full refund will be issued.
- **NO REFUNDS will be given after you have been accepted no exceptions.**
- **Vendor must provide proof of general liability insurance.** Proof of insurance is required once a contract has been issued. Your certificate of liability must identify the **Emmett Harvest Festival/Gem County Chamber of Commerce** as certificate holder.
- **Booth Guidelines:**
 - * All booths must have a canopy cover / pop-up tent. The booth must be weighted at each corner. You may use hay bales, bags/buckets of sand, cinder blocks, etc. **Vendors must clean up after themselves. Failure to do so will result in vendor receiving a clean-up charge.**
 - * Booth space is **10' X 10'**. Everything you bring must stay in your allotted space.
 - * Must have your booth manned at all times on Friday (12PM-7PM) and Saturday (10AM-7PM).
 - * **Due to noise concerns there will be no generators allowed.**
- **Booth Decorating Contest:**
 - * Participate to win prizes! Pick your best Harvest Festival theme and decorate your area!
 - * Prizes will be awarded to the best Harvest decorated booths (1st 2nd & 3rd Place)
 - * Judging will take place the afternoon of Friday, September 29th.
- **Check In - Hours of Operation - Tear Down:**
 - * Check in starts at 8:00am. Please come to Chamber booth when you arrive.
 - * Setup begins 8:00am Friday, September 29, 2023 - Must be completed by 10:00am same day.
 - * **Late arrivals after 10:00am WILL NOT be allowed to participate.**
 - * Tear down 7:00pm on Saturday, September 30, 2023— and must be completed by 9:00pm.
 - * **Hours of festival: Friday, 12 PM - 7:00PM & Saturday 10:00AM - 7:00PM.**

Fees:

Expo Vendors: \$80 (\$95 after August 11, 2023) - Number of Booths 10'w X10' _____
Non-Profit Booths: \$50 (\$65 after August 11, 2023) - Number of Booths 10'w X10' _____

PLEASE RETAIN THIS SHEET FOR YOUR RECORDS