



Saturday,  
 March 19, 2022  
**10AM—3PM**

Emmett High School Gymnasium

**Annual Business Expo Registration Form**

This is an event for networking, advertising, and promotion, not for sales. Information containing set-up schedule, location and final details will be sent to you after full payment is received and your registration is accepted. Exhibitor provides own tables and chairs. Spaces will be assigned. No refunds after February 18, 2022.

Exhibitor's Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**EARLY BIRD RATES** (prior to 5PM February 18, 2022)

		<b># of Spaces</b>	<b>Total</b>
<input type="checkbox"/> Early Bird <b>Exhibitor Space</b>	<b>\$75</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> Early Bird <b>Exhibitor Space/GCCC Members</b>	<b>\$60</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> Early Bird <b>Non-Profit Space</b> (IRS 501(c)(3))	<b>\$65</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> Early Bird <b>Non-Profit Space/GCCC Members</b> (IRS 501(c)(3))	<b>\$50</b> per space	(#) _____	(\$) _____

**EXPO RATES** (after 5PM February 18, 2022)

<input type="checkbox"/> <b>Exhibitor Space</b>	<b>\$95</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> <b>Exhibitor Space/GCCC Member</b>	<b>\$80</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> <b>Non-Profit Space</b> (IRS 501(c)(3))	<b>\$85</b> per space	(#) _____	(\$) _____
<input type="checkbox"/> <b>Non-Profit/GCCC Member</b> (IRS 501(c)(3))	<b>\$70</b> per space	(#) _____	(\$) _____

**TOTAL DUE: (\$)** \_\_\_\_\_

By signing below, you agree to man booth at all hours of event and agree to pay above fee. You will receive notification of space number and set up time. You agree that you and those accompanying you shall indemnify, keep and hold harmless GCCC and all related persons from and against any and all claims, demands, actions, liability, damages, losses, costs and expenses or judgments arising out of or in connection with any claim, demand or action made by any parties. If such are sustained as a direct or indirect consequence of participation in the Gem Community Business Expo. \*This application does not guarantee you a spot in the 2022 Gem Community Business Expo Event. The GCCC Business Expo Committee will review all registration forms and reserves the right to limit excessive duplication. However, we do not guarantee exclusivity.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MAIL OR DROP OFF TO:**

Gem County Chamber of Commerce  
 P.O. Box 592  
 1022 S. Washington Ave.  
 Emmett, ID 83617



**QUESTIONS & INFO Contact:**

**Tina or Gina**  
 Phone: (208) 365-3485  
 Fax: (208)365-3220  
 Chamber@EmmettIdaho.com  
 www.emmettidaho.com

**FOR INTERNAL USE ONLY!** Payment:  Cash \$ \_\_\_\_\_  Card \$ \_\_\_\_\_  Check No. \_\_\_\_\_ \$ \_\_\_\_\_  
 QB  Final Info sent by: Mail / Email Date: \_\_\_\_\_ Space# \_\_\_\_\_



# Business Expo Rules and Regulations



**Rules & Regulations:** The following rules and regulations are part of the exhibitor's contract and each exhibitor shall be bound by such rules and regulations set forth herein. Exhibitors violating any rules and regulations may be excluded from future business expos.

**Exhibits:** Gem County Chamber of Commerce reserves the right to determine the eligibility of any company or product for inclusion in exhibition space and may reject its inclusion. Display material must be confined to the individual Exhibitors own booth area. Exhibitors may not obstruct the view of or interfere with access to other exhibitors.

**Payment of Space:** No exhibitor will be permitted in the Expo until full payment has been made.

**Booth Assignment/Subletting:** The Gem County Chamber of Commerce reserves the right to reassign exhibit booths if it determines such action is in the best interest of the business expo. Exhibitors must adhere to all set-up and take down instructions. The subletting of any part or all of an exhibit booth is prohibited unless a written request is submitted to the Gem County Chamber of Commerce and approved by the Chamber in writing prior to the business expo.

**Expo Booth Hours/Set-Up/Take Down:** 10:00 am - 3:00 pm All exhibitors must comply with business expo hours. The event has been advertised from 10:00 am - 3:00 pm. It is mandatory that no one is to pack up displays before 3:00 pm. All exhibits must be open to the public and staffed through the entire event. Exhibitors may set up their booth starting at 7:00 am on Saturday, March 19, 2022 and must be completely set up by 10:00 am for the opening of the event. The break down of your exhibit may start after 3:00 pm on March 19, 2022. All exhibitor spaces must be left clean. The Gem County Chamber of Commerce assumes no liability for any display materials or visual aids left at the event location after the Expo has ended.

**Cancellations and Refunds:** In the event of cancelation by the exhibitor, the following schedule of refunds will be followed: Written cancellation must be received on or before February 18, 2022 to obtain a refund of fees paid. All fees will be forfeited if cancelation occurs after February 18, 2022.

**Taxes and Licenses:** Exhibitor shall be responsible for obtaining any licenses, permits, or approvals required under local, state, or federal law applicable to its activity at he business expo including use of copyrighted materials. Exhibitor shall also be responsible for filling out a ST-124 tax online document using information provided by the Gem County Chamber of Commerce.

**No Guarantee of Attendance:** The Gem County Chamber of Commerce does not guarantee specific volumes or levels of attendance at the Event. Exhibitors shall not be entitled to any refund, in full or in part, of any amounts paid based on actual attendance level.

**Insurance and Hold Harmless Agreement:** Fire, theft, liability and extended coverage insurance are not provided by the Gem County Chamber of Commerce. Exhibitors may obtain such coverage at its own expense. Exhibitor remains responsible for all property brought into the business expo and shall bear the sole risk of loss for that property. Exhibitor agrees to the extent permitted by law, to protect, indemnify, defend and hold harmless Gem County Chamber of Commerce (GCCC), the facility, the respective officers, employees, agencies, insurers and volunteers against all claims, losses or damages to person or property and costs arising out of or connected with the events associated with the Gem Community Business Expo, including but not limited to the set-up, removal, maintenance, occupancy or use of the property, owned or rented by GCCC, the facilities and all its affiliates.

**Attorney Fees and Costs:** Should any litigation arise out of this contract, the exhibitor shall pay all costs and reasonable attorney's fees incurred by the Gem County Chamber of Commerce.

Decisions and interpretation of the Rules and Regulations shall be made solely by the Gem County Chamber of Commerce and shall be binding upon all parties. These Rules and Regulations may be amended at any time by the Gem County Chamber of Commerce without notice and all amendments so made shall be binding on the exhibitor.

**QUESTIONS & INFO Contact:** Phone: (208) 365-3485, Fax: (208)365-3220, Chamber@EmmettIdaho.com,