# Operational Plan for Reopening

In Governor Little's amended order dated April 15, 2020 he details how some "non-essential" businesses should prepare to reopen after April 30. This form is being provided by the chamber to help you prepare for reopening by addressing the Governor's five concerns. By providing details to the questions below, you will have your operational plan for reopening. This written plan can be shared with customers at the front of your business and local officials, so they will know the actions you have taken to follow the guidelines for reopening.

1. Please state how you will maintain social distancing for your staff and patrons; i.e. floor markings, etc.

2. Please state how you will provide adequate sanitation and protective coverings for employees, vendors, and patrons. Will you require masks to be worn in the store? If not, why not? What will your cleaning regimen entail?

3. Please describe your current ability to offer curbside pickup and/or delivery; i.e. can you offer items for sale on your Facebook page? On your website? Can you place a table outside your establishment to take orders? If you have no current ability, please state your plan to give you that ability.

4. Please state how you will limit the number of people allowed inside your business, at any given time in order to enable proper social distancing; i.e. this could include # of employees to be limited to 10, staying under the maximum gathering.

5. Please state how you will place directional arrows on the floor to direct flow of people up and down the aisles of your store (one-way only per aisle) in order to enhance any social distancing requirements.

Feel free to draw a map of your store to show directional arrows or the location of social distancing spots